



# Blofield Parish Council

Chair – Stuart Smith Clerk to the Council – Sarah Osbaldeston and Melanie Eversfield  
Blofield Parish Council, 19 Willow Close, Brundall,  
Norwich, NR13 5PZ Tel: 01603 712943 e-mail: [blofieldpc@gmail.com](mailto:blofieldpc@gmail.com)



You are summoned to an online Meeting of the Parish Council on Monday 19<sup>th</sup> April 2021 at 7.30pm for the purpose of transacting the following business.

Topic: Blofield Parish Council Meeting

Time: Apr 19, 2021 07:30 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/89821667851?pwd=dFVjbC9oVUs1V0pzUIZNZGhGbnVGdz09>

Meeting ID: 898 2166 7851

Passcode: 414961

**This is an online meeting, if you would plan to attend please let the clerk, Sarah Osbaldeston know at [blofieldpc2@gmail.com](mailto:blofieldpc2@gmail.com) before 7pm of the day of the meeting**

## Agenda

1. Welcome and Introduction to the meeting by Chair
2. To consider apologies for absence
3. To receive Declarations of Interest and requests for dispensation on items on the Agenda
4. Open Forum - for parishioners to raise questions on and/or make statements about matters on the agenda and to receive a report from the District Councillor and County Councillor
5. To approve the Minutes of the Parish Council meeting held on 8<sup>th</sup> March 2021
6. To report on matters arising from the Minutes not on the Agenda: *for information only*

### PLANNING

7. To consider planning application 20210614 – Change of use from agricultural to residential curtilage – Land at Yarmouth Road, Blofield, NR13 4LQ
8. To consider planning application 20210592 – Erection of two storey side and single storey rear extensions – 6 Council Houses, Woodbastwick Road, Blofield, NR13 4RR

### PROJECTS

9. To receive a report on Marty's Marsh and approve all necessary actions (YB/SD/ME)
10. To receive a report on Blofield Allotments, an update on the Allotments Association / Council meeting and approve all necessary actions (SD)
11. To receive an update report on Highways England A47 road plans and designated funds (SD)
12. To receive an update on the swimming pool research and investigation (SJS)
13. To receive an update report on general projects and approve any necessary actions (ME)
14. To receive an update on the new school / Wyngates land and agree any necessary actions (SJS)

15. To review quotations and appoint a solicitor to review Wyngates Section 106 agreement and memorandum of understanding (SJS)
16. To receive an update on the community project (SJS)

#### **FINANCE & GOVERNANCE**

17. To approve invoices for payment (SO)
18. To receive the internal monthly review (SD)
19. To note successful funding from the NCC parish partnership scheme and agree any necessary actions (ME)
20. To consider urgent tree works at town pit pond (ME)
21. To consider a quotation for painting the two brick bus shelters (SO)
22. To approve a donation of £150 to the tree wardens network (SO)
23. To consider donation to Brownies Guides (SO)

#### **UPDATES / CONSIDERATIONS**

24. To review the location of meetings after the 7<sup>th</sup> May 2021 (SJS)
25. To note the council responsibilities outlined in the Heathlands Governance document and agree any necessary actions (SO)
26. To receive an update from the Local Authority Cluster Meeting (SJS)
27. To receive the Clerk's Report & Correspondence (SO)
28. Other reports and items for the next agenda *for information only*
29. To note the date of the next Parish Council planning meeting – Tuesday 4<sup>th</sup> May 2021 online at 7:30pm
30. To note the date of the next Parish Council Meeting – Monday 17<sup>th</sup> May 2021 at 7:00pm

*Sarah Osbaldeston*

Parish Clerk  
14<sup>th</sup> April 2021

Under regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify the clerk prior to the start of the meeting. The Council has a policy available on request.