

Blofield Parish Council

Minutes of the Meeting of Blofield Parish Council on Monday 25th April 2022 at from 7.30pm – 9:50pm in Blofield Courthouse.

PRESENT

Stuart Smith, Sarah Dhesi, Paul Culley-Barber, Yvonne Burton, Stella Shackle and Sarah Osbaldeston (Clerk) and Eleanor Bannister (Deputy Clerk).

1. Welcome and Introduction to the meeting by Chair, Stuart Smith.
2. **TO CONSIDER APOLOGIES FOR ABSENCE**
 - 2.1. Mary Moxon listened to the meeting online but did not take any part in voting. Rebecca Blezard sent her apologies which were accepted by the council.
3. **TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION ON ITEMS ON THE AGENDA**
 - 3.1. Items 7.2, 14, 22, 23 – Paul Culley-Barber declared pecuniary interests.
 - 3.2. Items 22, 23 – Yvonne Burton declared pecuniary interests.
4. **OPEN FORUM - FOR PARISHIONERS TO RAISE QUESTIONS ON AND/OR MAKE STATEMENTS ABOUT MATTERS ON THE AGENDA AND TO RECEIVE A REPORT FROM THE DISTRICT COUNCILLOR AND COUNTY COUNCILLOR**
 - 4.1. No parishioners or District or County councillors were present.
5. **TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 14th MARCH 2022**
 - 5.1. Paul Culley-Barber proposed (seconded by Stella Shackle) the council approved the minutes of the meeting held on the 14th March 2022. The council unanimously resolved to approve this proposal and the minutes were duly signed by the chair.
6. **TO NOTE THE MINUTES OF THE ANNUAL MEETING OF THE PARISH ON 31ST MARCH 2022**
 - 6.1. The council noted the minutes of the Annual Meeting of the Parish.
7. **TO REPORT ON MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA**
 - 7.1. Item 13 – the Town Pit herbicide treatment will be delayed until September 2022 or Spring 2023 as there is no growth at present to treat.
 - 7.2. Item 18 – the churchyard gates installation has been delayed to mid-May due to supplier issues.
 - 7.3. Item 33 – designated funds applications have been chased.
 - 7.4. Item 39 – The wyngates no ball games signs are being progressed.
 - 7.5. Norfolk County Council Highways will make repairs to the fencing by Marty's Marsh and spend an hour removing ivy from trees near to road.
8. **TO CONSIDER FEEDBACK ON ANY PLANNING APPLICATIONS RECEIVED SUBSEQUENT TO THE PUBLICATION OF THIS AGENDA** (Clerk (EB) to submit comments to BDC)
 - 8.1. Application: 20220463 - **all 3 applications though**
Description: Change of use of agricultural land to residential garden space
Location: 38 Shreeve Road, Blofield, NR13 4JP
In addition, linked up with application 20220498 - 39 Shreeve Road and application 20200500 - 36 Shreeve Road.
The Parish Council agreed to make no comment on these applications. However, if new or additional information comes to light it would appreciate the opportunity to consider this further.
 - 8.2. Application: 20220454

Description: Single storey front and rear extension

Location: Sunshine Cottage, The Street, Blofield, NR13 4AA

The Parish Council discussed this application and would like confirmation that there will be no issue of overshadowing of the neighbour's property resulting in loss of light.

8.3. Application: 20220575

Description: proposed single storey side and rear extension

Location: Bellavista, Blofield Corner Road, Blofield, NR13 4SA

The Parish Council agreed to make no comment on this application. However, if new or additional information comes to light it would appreciate the opportunity to consider this further.

8.4. Application: 20220494

Description: Approval of condition 11 of 20150262

Location: Manor House, 18 Yarmouth Road, Blofield, NR13 4JS

The Parish Council agreed to make no comment on this application.

8.5. Application: 20220496

Description: Approval of condition 9 of 20140968

Location: Land off Blofield Corner Road, Blofield Heath.

The Parish Council agreed to make no comment on this application.

8.6. Application: 20220558

Description: None material amendment of 20190945

Location: Brengrae, 3 Mill Close, Blofield, NR13 4QT

The Parish Council agreed to make no comment on this application. However, if new or additional information comes to light it would appreciate the opportunity to consider this further.

9. TO NOTE POSSIBLE NEW PLANNING RESTRICTIONS FOR BDC TO CONSIDER, REGARDING HABITATS REGULATIONS REGARDING NUTRIENT NEUTRALITY OF WATERWAYS

9.1. The council agreed to request an update from the district councillor regarding this issue.

10. TO RECEIVE AN UPDATE ON THE DAWSONS WAY PLANNING APPLICATION 20211717 APPEAL

10.1. This appeal is still ongoing.

11. TO RECEIVE AN UPDATE ON THE DRAINAGE CONDITIONS REPORT AND CONSIDER PRODUCING A DRAINAGE MAP FOR THE PARISH

11.1. The council are still awaiting the drainage conditions report which is not yet available.

11.2. The Lead Local Flood Authority (LLFA) representative has suggested that the council create a flood drainage map for the parish with detail of all ditches and land ownership. Mary Moxon to understand more detail for a parish that has carried out this work.

12. TO RECEIVE AN UPDATE ON THE LAND OFF WOODBASTWICK ROAD PLANNING APPLICATION 20200077

12.1. This application is not going to the planning committee yet.

13. TO CONSIDER FEEDBACK ON ANY PLANNING APPLICATIONS RECEIVED SUBSEQUENT TO THE PUBLICATION OF THIS AGENDA

13.1. No further applications received.

14. TO NOTE THE NEW ROAD NAME FOR A NEW DEVELOPMENT OFF HALL ROAD

14.1. The local landowner requested Stanley Trett who died in the 2nd World War. This has been agreed by Broadland District Council. 'Stanley Charles Trett served in the Norfolk Regiment in WWII and died on 26 January 1942 age 22'.

15. TO RECEIVE AN UPDATE ON NCC CHILDREN'S SERVICES (NCCCS) DRAFT HEADS OF TERMS DOCUMENT FOR THE OLD SCHOOL SITE AND AGREE ANY NECESSARY ACTIONS

- 15.1. Stuart Smith provided a report from the last meeting with NCC CS on the 9th March 2022.
- 15.2. Stuart Smith reported that the council has received a 'Heads of Terms' document and a revised redline boundary proposal for the 'old school' land from NCC CS.
- 15.3. The council has some questions regarding these proposals and Sarah Dhesi proposed (seconded by Stella Shackle) the council incur up to £2,000 of legal costs to discuss queries with the council solicitor. The council unanimously resolved to approve this proposal. Clerk (SO) to action.
- 15.4. The council also agreed to contact County Councillor Andrew Proctor to discuss their concerns with these new proposals.
- 15.5. The next meeting with NCC CS is scheduled for 13th May 2022.
- 15.6. Eleanor Bannister reported that recent site surveys on the Wyngates land have caused deep ruts in the ground and as a result, it has not been possible to seed the land. The contractor will be returning to make repairs before any further surveys are carried out. Unfortunately, the heras metal security fencing cannot be removed whilst the land is unsafe.
- 15.7. It appears that the grass cutting for the two small community land areas within Wyngates is not taking place. Clerk (SO) to chase.

16. TO RECEIVE AN UPDATE ON MARTY'S MARSH WORKS AND AGREE ANY NECESSARY ACTIONS

- 16.1. Yvonne Burton provided a written report (see Appendix A). No actions were discussed, these will be discussed in May.

17. TO RECEIVE AN UPDATE ON THE COUNTRY PARK PROJECT MEETINGS, AGREE COUNCIL REPRESENTATIVES AND ANY NECESSARY ACTIONS

- 17.1. Blofield Council representatives met directly with Hopkins Homes on the 12th April 2022 to discuss the country park area. The meadow is likely to be attenuation ponds and boggy and wet for much of the year. This raised some concerns. Brundall have not yet had their separate Hopkins meeting. The council agreed to share their notes with Brundall Parish Council. Once they have met with Hopkins Homes, it was suggested the two councils' representatives meet again for a further detailed discussion.
- 17.2. The Council agreed not to determine CIO members yet.
- 17.3. A site visit with Hopkins Homes and Brundall Parish Council has also taken place.
- 17.4. The parish country park survey is up and running and online.

18. TO RECEIVE AN UPDATE ON THE S106 DEED OF VARIATION COSTS FOR LAND ADJACENT TO 20 YARMOUTH ROAD (NEWSTEAD GARDENS SITE)

- 18.1. The clerk (SO) confirmed that the legal costs for extending the S106 agreement will be £350 for our solicitor and £500 for badgers homes solicitor. This will extend the agreement for a further 5 years to 2028.

19. TO NOTE RECEIPT OF CIL INCOME AND AGREE TRANSFER TO BDC DEPOSIT SCHEME

- 19.1. The council noted receipt of £19,738.55 of CIL funds. Sarah Dhesi proposed (seconded by Yvonne Burton) the funds are transferred to the BDC deposit Scheme. The council unanimously resolved to approve this proposal. Clerk (SO) to action.

20. TO APPROVE INVOICES FOR PAYMENT, NOTE COUNCIL FUNDS AND REVIEW INTERNAL MONTHLY CHECKS (SO/SD)

- 20.1. The council noted the payments made in March 2022 of vouchers #224 - #229 totalling £1,752.13 (Appendix B). The council unanimously resolved to approve all payments for April 2022, the start of 2022/23 accounts, vouchers #1 - #13 totalling £4,543.06 (Appendix C). Clerk (SO) to make payments.

21. TO APPROVE A DONATION OF £150 TO THE TREE WARDENS NETWORK

- 21.1. The council unanimously resolved to make this donation. Clerk (SO) to arrange payment in May.

- 22. TO APPROVE SMALL DONATIONS OF UP TO £200 FOR A COMMUNITY JUBILEE EVENT**
- 22.1. The council discussed donations for the Jubilee celebrations. The council agreed to offer small grants to each village hall towards the costs of a Platinum Jubilee community event. There are limited funds available, and the council will make the final funding decisions. Clerk (SO) to email halls with further details.
- 23. TO APPROVE COMMENTS AND FEEDBACK OF THE A47 NORTH BURLINGHAM SCHEME HEADS OF TERMS AGREEMENT**
- 23.1. Sarah Dhesi reported all updates have been made to the draft heads of terms document. The council resolved to approve this draft and submit it to Highways England for agreement. Clerk (EB) to action.
- 24. TO NOTE CORRESPONDENCE REGARDING ALLOTMENT LAND RENTAL**
- One of two landowners of the allotments site has confirmed at present they are happy not to increase the rental rate. In addition, they have confirmed that when the lease is due for renewal in 2032, there is no guarantee that they would wish to renew the lease. The council noted this and are aware of the need to search for an alternative allotment site long term.
- 25. TO RECEIVE AN UPDATE ON ANTISOCIAL BEHAVIOUR ISSUES WITHIN THE PARISH**
- 25.1. Antisocial behaviour has been reported on the Wyngates site and the Safer Neighbourhood Team have increased patrols in this area and in Marty's Marsh.
- 25.2. Concerns over graffiti on the Margaret Harker Hall play equipment have been raised and passed to the management committee.
- 26. TO RECEIVE AN UPDATE FOLLOWING A MEETING WITH NCC HIGHWAYS REPRESENTATIVE**
- 26.1. Councillors met with NCC Highways representative to discuss all ongoing outstanding items and provided a written report to the council.
- 26.2. Clerk (SO) to obtain a quotation for the weedkiller / strimming of gateway entrance areas then this can be added to the delegated powers funding agreement.
- 26.3. Clerk (SO) to contact NCC Highways regarding footpath 4 to request a fence be placed along the boundary with the steep slope to the A47.
- 26.4. Clerk (SO) to raise footpath 7 replacement of the safety barrier with Highways England as part of their ongoing repair works.
- 27. TO DISCUSS THE DOG WASTE BIN COLLECTION AT MILL ROAD/PEDHAM ROAD CORNER JUNCTION**
- 27.1. This is currently being collected twice weekly. Council agreed to keep this under review to ensure this collection pattern is maintained.
- 28. TO RECEIVE AN UPDATE FROM THE MARGARET HARKER HALL MANAGEMENT COMMITTEE MEETING AND AGREE ANY ACTIONS**
- 28.1. Sarah Dhesi provided an update from the last Margaret Harker Hall meeting. The AGM is scheduled for the 5th May. New volunteers attended the meeting and are keen to join the committee.
- 29. TO RECEIVE THE CLERK'S REPORT & CORRESPONDENCE**
- 29.1. The Overview and Scrutiny Committee at Broadland District Council have asked for suggestions from councils of things that could be improved/reviewed. The council agreed to request that multiple planning applications for larger developments are looked at together in terms of impact to the village infrastructure (ie. Roads, schools, doctors, flooding etc) rather individually. On multiple occasions Blofield has experienced a negative impact on the parish as a result of no joined-up assessments taking place.

30. OTHER REPORTS AND ITEMS FOR THE NEXT AGENDA

- 30.1. Local Authority Cluster update – Stuart Smith
- 30.2. Doctors Surgery update – Stuart Smith
- 30.3. To consider an Environmental policy – Joseph Scholes
- 30.4. Margaret Harker Hall AGM – Sarah Dhesi

31. TO NOTE THE DATE OF THE ANNUAL PARISH COUNCIL MEETING

- 31.1. Monday 23rd May 2022 at 7:00pm at Blofield Courthouse followed by the standard meeting at 7:30pm.

32. To note the date of the next Parish Council Meeting

- 32.1. Monday 20th June 2022 at 7:30pm at Blofield Courthouse.

33. TO APPROVE THE CHANGE OF THE NEXT PARISH COUNCIL MEETING

- 33.1. The council resolved to approve the change of the next meeting to Monday 1st August 2022 at 7:30pm at Blofield Courthouse.

There being no further business the meeting closed at 9:50pm.

Signed.....

Dated.....