



# Blofield Parish Council

Chair – Stuart Smith Clerk to the Council – Sarah Osbaldeston and Melanie Eversfield  
Blofield Parish Council, 19 Willow Close, Brundall,  
Norwich, NR13 5PZ Tel: 01603 712943 e-mail: [blofieldpc@gmail.com](mailto:blofieldpc@gmail.com)



You are invited to an online Meeting of the Parish Council on Monday 8<sup>th</sup> February 2021 at 7.30pm for the purpose of transacting the following business.

Topic: Blofield Parish Council Meeting

Time: Feb 8, 2021 07:30 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/85724031888?pwd=dWRERFZjamtvT0haUE5lRXJWt0hSUT09>

Meeting ID: 857 2403 1888

Passcode: 890884

**This is an online meeting, if you would plan to attend please let the clerk, Melanie Eversfield know at [blofieldpc@gmail.com](mailto:blofieldpc@gmail.com) before 7pm of the day of the meeting**

## Agenda

1. Welcome and Introduction to the meeting by Chair
2. To consider apologies for absence
3. To receive Declarations of Interest and requests for dispensation on items on the Agenda
4. Open Forum - for parishioners to raise questions on and/or make statements about matters on the agenda and to receive a report from the District Councillor and County Councillor
5. To approve the Minutes of the Parish Council meeting held on 11th January 2021
6. To report on matters arising from the Minutes not on the Agenda: *for information only*

## PROJECTS

7. To receive a report on Marty's Marsh and approve all necessary actions (YB/SD/ME)
8. To receive a report on Blofield Allotments and approve all necessary actions (SD)
9. To receive an update report on Highways England A47 road plans (SD)
10. To receive an update on the swimming pool research and investigation (SJS)
11. To receive an update report on general projects and approve any necessary actions (ME)
12. To note COVID grant funding application and agree next actions (ME)

## FINANCE & GOVERNANCE

13. To approve invoices for payment (SO)
14. To receive the internal monthly review (SD)
15. To approve the purchase of Marty's Marsh Noticeboards and benches (SD)
16. To consider a funding query from Blofield Courthouse (SO)
17. To consider a funding request from Norfolk Citizens Advice (SO)

18. To consider council unspent funds and realignment of these (SO)
19. To consider renewal of the NPTS membership (SO)
20. To agree purchase of an annual Zoom online meeting licence (SO)
21. To approve an equal opportunities policy (ME)

#### **UPDATES / CONSIDERATIONS**

22. To agree agenda points for the council meeting with Jerome Mayhew (SJS)
23. To agree proposed signage for Blofield Churchyard (SO)
24. To consider a draft newsletter and agree NCC Childrens Services communication (SD/SJS)
25. To agree a bus shelter cleaner for the Blofield brick (The Street) bus shelter (SO)
26. To consider a proposal to Margaret Harker Hall to assist with the small playground (SD)
27. To consider the subject of drainage to put forward to the overview and scrutiny committee at Broadland District Council (MM)
28. To receive an update from the recent local authority cluster meeting on the 12<sup>th</sup> January 2021 (SJS)
29. To note the Ramblers' Association has made a submission to NCC for a public bridleway on Dawsons Lane (ME)
30. To consider any necessary actions regarding parking on St Andrews Way (SO)
31. To receive the Clerk's Report & Correspondence (SO)
32. Other reports and items for the next agenda *for information only*
33. To note the date of the next Parish Council planning meeting – Monday 22<sup>nd</sup> February 2021 online at 7:30pm
34. To note the date of the next Parish Council Meeting – Monday 8<sup>th</sup> March 2021 online at 7:30pm
35. To resolve to pass a formal resolution (under the Public Bodies and Admissions to meetings Act 1960) to exclude the press and the public for the remaining agenda items (RC)
36. To review the clerk and assistant clerk performance and remuneration (RC)

*Sarah Osbaldeston*

Parish Clerk  
3 February 2021

Under regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify the clerk prior to the start of the meeting. The Council has a policy available on request.