



Blofield Parish Council

Chair – Stuart Smith Clerk to the Council – Sarah Osbaldeston
Blofield Parish Council, The Lodge, 48 Panxworth Road, South Walsham,
Norwich, NR13 6DX Tel: 01603 270819 e-mail: blofieldpc2@gmail.com



You are invited to a Meeting of the Parish Council on Monday 23rd May 2022 at 7.30pm at Blofield Courthouse for the purpose of transacting the following business.

Please note that this meeting will take place following COVID safety guidelines. If you wish to attend the meeting please contact the parish clerk at blofieldpc2@gmail.com before 12:00noon on the day of the meeting as there will be very limited spaces available.

Agenda

1. Welcome and Introduction to the meeting by Chair
2. To consider apologies for absence
3. To receive Declarations of Interest and requests for dispensation on items on the Agenda
4. Open Forum - for parishioners to raise questions on and/or make statements about matters on the agenda and to receive a report from the District Councillor and County Councillor
5. To approve the Minutes of the Parish Council meeting held on 25th April 2022
6. To report on matters arising from the Minutes not on the Agenda: *for information only*

PLANNING

- 6.1. Application: 20220729
Description: demolish 2x rear extensions, porch, pantry and garage and replace with a single rear extension. Convert attic loft to liveable space.
Location: Brazen Hurn, Brundall Road, Blofield, NR13 4LB
7. To receive an update on planning application 20200077 (MM)
8. To consider feedback on any planning applications received subsequent to the publication of this agenda and note any planning updates (EB)

PROJECTS

9. To receive an update on NCC Children's Services draft Heads of Terms document legal referral (SJS)
10. To receive an update on the Heads of Terms meeting with Cllr Proctor (SJS)
11. To receive an update on meeting with NCC Children's Services on 13th May 2022 (SJS)
12. To receive an update on Marty's Marsh works and agree any necessary actions (YB)
13. To receive an update on the Country Park project, Country Park questionnaire and agree any necessary actions (SJS)
14. To receive an update on quotations for Culvert work/bridge project at Marty's Marsh and agree any necessary actions (EB/SJS)
15. To receive an update on the Courthouse window replacements and review quotations for scaffolding (EB)

FINANCE & GOVERNANCE

16. To approve invoices for payment, note council funds and review internal monthly checks (SO/SD)
17. To approve funding requests for small donations for a community Jubilee event (SJS)
18. To approve a donation of £250 to the BADCOG for Howes Meadow maintenance (SO)
19. To note the Internal Auditor's report and recommendations and agree any necessary actions (SO)
20. To approve Blofield Parish Council Annual Financial Report 2021/22 (SO)
21. To approve the 2021-22 Annual Governance Statement (SO)
22. To approve the 2021-22 Statement of Accounts (SO)
23. To receive an update on the Heathlands play equipment and consider a funding request (SJS)

UPDATES / CONSIDERATIONS

24. To receive an update on the dog waste bin collection at Mill Road/Pedham Road corner junction and agree any necessary actions (YB)
25. To receive an update from the Margaret Harker Hall Management Committee meeting and agree any actions (SD)
26. To receive an update on Highways England Designated funds request (SD)
27. To consider a green/environmental policy (SO/JS)
28. To receive an update from the recent Cluster meeting (SJS)
29. To receive the Clerk's Report & Correspondence (SO)
30. Other reports and items for the next agenda *for information only*
31. To note the date of the next Parish Council Meeting – Monday 20th June 2022 at 7:30pm at Blofield Courthouse
32. To the date of the next Parish Council Meeting – Monday 1st August 2022 at 7:30pm at Blofield Courthouse

Sarah Osbaldeston

Assistant Parish Clerk
17 May 2022

Under regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify the clerk prior to the start of the meeting. The Council has a policy available on request.